

AFRICAN UNION

الاتحاد الأفريقي



UNION AFRICAINE

UNIÃO AFRICANA

AFRICAN COURT ON HUMAN AND PEOPLES' RIGHTS  
COUR AFRICAINE DES DROITS DE L'HOMME ET DES PEUPLES  
P.O Box 6274 Arusha, Tanzania, Tel: +255 732 979506/9; Fax: +255 732 979503

Ref: AfCHPR/PROC/2017/58

Date: 02<sup>nd</sup> May 2017

**TO: ALL INTERESTED SUPPLIERS**

**REQUEST FOR QUOTATIONS (RFQ) FOR OFFICE FURNITURE**

**BACKGROUND:**

The African Court on Human and Peoples' Rights (AfCHPR) whose headquarters is located in Arusha, Tanzania is an Organ of the African Union. In its effort to carry out its mandate, the Court would like to purchase Office Furniture and hereby invites interested and qualified Suppliers to submit their priced quotations in Tanzanian Shillings.

**TERMS AND CONDITIONS:**

Interested suppliers should submit their Proforma Invoices by providing an offered priced. This should be submitted by either sealed envelope or email not later than 17:00hrs on 9<sup>th</sup> May 2017

The sealed envelopes should be deposited at the Reception Office, of the African Court situated at TANAPA, Mwalimu Julius Nyerere Conservancy Centre, Phase II, Dodoma Road.

The emails should bear the subject "Office Furniture" and should be addressed and sent to the email address below; the focal point is Mr. Alex Naing'olah Mollel, Procurement, Travel and Stores Assistant.

[Procurement@african-court.org](mailto:Procurement@african-court.org)

**The Registrar,  
African Court on Human and Peoples' Rights  
P.O. BOX 6274  
Arusha, Tanzania**

A handwritten signature in blue ink, appearing to be a stylized 'A' or similar character.

You are hereby requested to make an offer only if you can supply the items within the terms and conditions stipulated, and within the prescribed dates.

The African Court on Human and Peoples' Rights will not in any way be obliged to accept the lowest priced quotation, or any low prices as quality of the items supplied shall be one of the major considerations.

The African Court on Human and Peoples' Rights reserves the right to reject any offer without offering any reason thereto, to waive any defect or informality therein, and to award any Supplier whose offer is deemed most advantageous to the Court without incurring any liability whatsoever to the losing Supplier who may be adversely affected by such award or rejection.

The Court assumes no obligation for whatever expenses or losses that may be incurred by any Supplier in the preparation of the request for quotation, nor does it guarantee that an award shall be made.

#### **DETAILS OF THE REQUIRED LICENSE**

- Book shelves, with sliding glasses (Qty 5)
- Filing cabinets, 4 drawers (Qty 4)
- Side board (for utensils) (Qty 1)
- Office Desk (Qty 2)

#### **LOCATION OF DELIVERY:**

The Headquarters of the African Court on Human and Peoples' Rights, situated at TANAPA, Mwalimu Julius Nyerere Conservancy Centre, Phase II, Dodoma Road.

#### **FINANCIAL INFORMATION:**

Suppliers' should provide a separate quotation for the transportation or delivery charges for the items to the Court, if any. Supplies should also indicate actual time of delivery of the items.

Sincerely,

**Dr. Robert W. Eno**  
Registrar of the Court

