



Ref: AFCHPR/PROC/2017/130

Date: 24nd August 2017**TO: ALL INTERESTED SUPPLIERS**

REQUEST FOR QUOTATIONS (RFQ) FOR
BRANDED PROMOTIONAL MATERIALS

PROFILE OF THE AU ABC

The Board is the emanation of The Convention and it was created on 26th May 2009 under Article 22 (1) of The Convention. This organ bases its work on the provisions of this legal instrument and in this regard, it is the unique continental organization mandated by the African Union to deal with corruption and related themes in Africa. Providers are invited to know more about the AU ABC by visiting its website www.auanticorruption.org

PURPOSE

The purpose for this Request for Quotation (RFQ) is to solicit quotations from suppliers to provide Branded promotional materials to the African Union Advisory Board on Corruption (AU ABC) Headquarters. AU ABC anticipates to award a contract to the supplier offering the best value to the Board considering quality and price factors.

TERMS AND CONDITIONS:

Interested suppliers should submit their Requests for Quotations by providing a priced offer for supplying the required items as indicated below.

This should be submitted by either sealed envelope or email not later than 17:00hrs on 15th September 2017

The emails should bear the subject **"THE SUPPLY OF BRANDED PROMOTIONAL MATERIALS FOR AUABC OFFICE"** and should be addressed and sent to the email address below;

**The Registrar,
African Court on Human and Peoples' Rights
P.O. BOX 6274
Arusha, Tanzania**

You are hereby requested to make an offer only if you can supply the items within the terms and conditions stipulated, and within the prescribed dates.

The African Court on Human and Peoples' Rights on behalf of AUABC will not in any way be obliged to accept the lowest priced quotation, or any low prices as quality of the items supplied shall be one of the major considerations.

The African Court on Human and Peoples' Rights on behalf of AUABC reserves the right to reject any offer without offering any reason thereto, to waive any defect or informality therein, and to award any Supplier whose offer is deemed most advantageous to the AUABC without incurring any liability whatsoever to the losing Supplier who may be adversely affected by such award or rejection.

The Court on behalf of AUABC assumes no obligation for whatever expenses or losses that may be incurred by any Supplier in the preparation of the request for quotation, nor does it guarantee that an award shall be made.

DETAILS OF THE REQUIRED ITEMS:

No.	ITEMS	QUANTITY
1	Desk Calendars for 2018	200
2	Wall Calendars for 2018	200
3	Diaries for 2018	200
4	Ordinary Leather bags	150
5	Executive Leather Bags	100
6	Executive Pens	500
7	Notebooks	100
8	Retractable Standing Banners	8

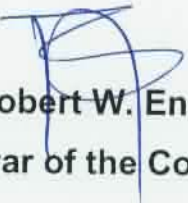
LOCATION OF DELIVERY:

The Headquarters of the African Court on Human and Peoples' Rights, situated at TANAPA, Mwalimu Julius Nyerere Conservancy Centre, Phase II, Dodoma Road.

FINANCIAL INFORMATION:

Suppliers' should provide a separate quotation for the transportation or delivery charges for the items to the Court, if any. Supplies should also indicate actual time of delivery of the items and mode of payment.

Sincerely,


Dr. Robert W. Eno
Registrar of the Court